

Assiniboine Ave Elementary School

PSSC Meeting Minutes

September 16, 2025 6:30

<p>PSSC Members Present: Amy Reid, Chair Tiffany Loft Ashley McPhail Danielle Stretch Angela Bryden Alyssa Ellis Lindsey Palmer Karen Summerfield Erin James</p> <p>PSSC Members Regrets: Randy Madsen Kathy Hennessey Ben Churchill</p>	<p>School/DEC Representation Present: Lori Jones Clark, Principal Thomas Geburt, DEC</p> <p>School/DEC Representation Regrets:</p>
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Call to Order: 6:38 pm. Lori welcomed everyone.

Approval of the Agenda: Vice Chair- Tiffany Loft asked for the members to approve the minutes. Motion to approve: Angela Bryden Seconder: Amy Reid

Approval of the Minutes from Previous Meeting: Tiffany gave everyone time to look over the minutes from the previous meeting. Motion to approve: Amy Reid Seconder: Tiffany Loft

Business Arising from the Minutes: None

New Business: Thomas Gebert- If you are an employee that works in the school, you are not permitted to sit on the PSSC at this school. A parent is permitted to sit in on the meeting, however they are not permitted to be a part of the committee. This is legislated.

Principal's Report

- **Welcome and introductions**
- **Sign declaration-** Members of the PSSC signed the declaration and left them with Lori.
- **Elect Chair and Secretary:** Amy Reid said that she would be interested in being the chair and Angela Bryden will be the secretary. Tiffany Loft is the vice chair.
- **School Profile:** Lori went over our school profile. 45 staff, 14 classrooms, 235 students, 14% First Nations students

- **Meeting Dates**
 - Sept 16
 - Nov 18
 - Jan 13
 - March 17
 - May 19
 - June 16
- **PSSC Membership:** Primarily parent members. There is a teacher rep. DEC rep and Administration does not vote. We also have a representation from the Home and School (Parent Volunteer Coordinator). Danielle Streach asked about taking a gap year (next year) until her next child comes to Assiniboine.
- **PSSC Responsibilities and Limitations:** Communicating with DEC council. Nominating members of the school appeal committee. Communicating with families and community. Developing a positive school climate. Developing and monitoring the SIP. Preserving language and culture. School mission statement. Establishing school policies. These are included in the package. Limitations-were listed.
- **Quorum and Decision Making.** Decisions as the PSSC (consensus and majority vote)- our quorum number is 7.
- **2024-2025 School Plan:** Improved school attendance was our school plan. HERO- Here every day and on time. We let families know the impact of absenteeism on learning. Chronic absenteeism is considered missing 10% of the school year.
 In June 2024- Assiniboine had a chronic absentee rate of 37% (which was the provincial average). Jan-April we were asked to be part of the Provincial Pilot. Our chronic absenteeism rate dropped throughout the year (April 2025- 17%, June 2025 -23%).
 - Our approach was researched based and mirrored the Provincial Pilot Program. Enhancement staff worked to build connections with families to encourage attendance. We realized that May/June is a time that needs particular focus in the upcoming year. We will continue with the protocol again this year.
 - Messaging starting at K orientation (Lori and teachers).
 - Teaching hand washing.
 - 5 days/10 days- teacher call,
 - 15 days- ESST/Admin contact
 - 20 days official letter (Lori).
 - Handle with Care note from all classes.
 - Special events on Friday to encourage attendance.
 - First Nations Scoreboard and monitoring.
- **2025-2026 School Plan: 2 parts**
 - **A- Read with Me (Sept-Dec)**
 - Surveyed the students in the Spring about how often someone reads to them at home.

- Always 31%
- Sometimes 44%
- Never 25% (We are aiming for a 10% improvement by Dec.)
- Started this week. They read 20 mins/ 5 days a week. Submit their ballot and they can be entered for a draw to win a book.
- Reading Volume Matters. It helps so many areas.
- We will a scoreboard on the bulletin board outside the library for the classes to win a class book.
 - B- Numeracy Goal- To be developed for January.
- **Budget-** \$1000
- **Funding request-** Lori has a request for this to be used towards the Seesaw bill. This is our 3rd year of a 3-year contract. Teachers are working on a blitz to engage families and share. Motion- Karen Summerfield I move the entire PSSC budget be provided to the principal for the Seesaw bill. Second: Angela Bryden. Tiffany asked for a vote- 9 agreed. 0 disagreed. The vote was unanimous, and motion was carried.
- **Family Picnic** – Oct 1st- Members were interested and enjoyed it last year. They liked coming to school to see the children's work. Lori will send out a save the date for Oct 1 (11:50-12:50). We will be having freezies at the picnic.

DEC Report- Thomas Geburt: The council had a meeting last Saturday. All meetings are available for anyone to attend. They are listed on the district website. They are in the new district office at 20 Knowledge Park drive. It helps with the overcrowding at FHS.

A sustainability study was conducted two years ago, and it was decided to close six elementary and middle schools in the Town of Oromocto as well as Burton Elementary. Three new K-8 schools will be built. This is listed as number 8 on the list right now on the Department S-DIP. We are looking at possibly 6-7 years before we start seeing any new schools in the Oromocto area.

New public consultation process. Look at the new press releases on the website. There are some upcoming consultation meetings that PSSC members may want to attend.

There is a new district plan coming out and it will be listed on the district website.

School Calendar Pilot Project- Carleton North Schools (6)- This results in 2 extra PL days a month. This allows for teachers to have more time for collaboration.

Closing Comments: None

Date of next meeting: November 18, 2025

Adjournment: 7:31pm